

Changing the Battery in an NXT/NXT Wireless Lockbox

Introduction

The NXT/NXT Wireless (blue) REALTOR® lockbox has an internal lithium battery. The batteries in NXT/NXT Wireless lockboxes last up to 6 years, depending upon climate, storage and use.

Note: Do not remove old batteries from a lockbox until you have a replacement in hand. Also, do not carry unpackaged batteries in your pocket or purse as metal objects could cause a short circuit and thereby cause bodily harm or property damage.

What you Will Need

To replace the battery in an NXT/NXT Wireless (blue) lockbox, you will need:

- 2 lithium type CR123A batteries. Contact your Association in regards to obtaining batteries for your lockbox
- A Phillips head screwdriver to remove the battery cover screws

The battery cover for an NXT or NXT Wireless (blue) lockbox is easy to identify because it may have a label with a picture of a crossed out key affixed to it. This label can be found inside the key compartment, against the back side of the lockbox.



Note: If the lockbox shows no signs of activity and you cannot access the key compartment, the battery is dead. You can use a power paddle to provide a temporary charge to the lockbox and access the battery compartment. Contact your Association to obtain a power paddle.

How to Replace the Battery in an NXT/NXT Wireless Lockbox

Follow the instructions below to replace the battery in a NXT or NXT Wireless (blue) lockbox:

1. Insert your SentiCard® into the lockbox and enter your **PIN + ENT**. Wait for the **READY** light and pull your SentiCard® out of the lockbox. This should open the lockbox key compartment.



2. After you open the key compartment, use a Phillip's head screwdriver to remove the battery cover screws.



3. Flip the battery cover open and reveal the two batteries.



4. Remove the two CR123A batteries with a screwdriver (or a finger) and dispose of them properly.

Note: Do not remove old batteries from a lockbox until you have a replacement in hand. Also, do not carry unpackaged batteries in your pocket or purse as metal objects could cause a short circuit and thereby cause bodily harm or property damage.



5. Using two, new CR123A batteries, install each battery into their battery cavity with the positive terminal going in first. The terminals are staggered, so the batteries will be facing different directions. Refer to the battery cover for proper battery terminal positions.



6. After putting the new batteries into the lockbox, install the battery cover. There are tabs on the bottom of the cover that slide under the hooks directly above and behind the battery cavities. Slide the tabs in under these hooks at an angle and lower the front of the cover down flat.

7. Re-install the two battery cover screws with the Phillips head screwdriver.



8. After you replace the batteries, contact Technical Support at 1-877-736-8745, so we can document you have changed the battery in the **NXT/NXT Wireless** lockbox and make sure it is working properly before you use the lockbox.

If you remove the battery for more than a few minutes; or if the battery runs down completely, you may need to update the lockbox clock.

Note: The lockboxes have a memory backup circuit that will retain the lockbox settings and timekeeping system during a battery replacement. The memory backup circuit will only operate for a few minutes after the batteries have been removed from the lockbox. After replacing your lockbox battery, the internal clock on the lockbox may need to be updated if the memory backup circuit stopped operating during the battery replacement. It is recommended to update the lockbox clock after every battery replacement.

Summary

If you need any assistance in changing the battery in an NXT/NXT Wireless lockbox, please contact Sentrilock Support at 877-736-8745. Sentrilock Support can also assist you in resetting the lockbox's internal clock or using the power paddle.

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